

## Guiding Principle 2: Engage a cross-functional team in front-end planning, including community members

Topics	Guiding Questions	Supporting Resources
<b>Establish a Team</b>	Based on your vision and student need, how do we encourage cross-departmental teams: curriculum, transportation, facilities, human resources, IT, community, and site leadership?	<a href="#">Summer Reading Camp Self-Study Guide</a> from Institute of Education Sciences USDOE and Regional Education Laboratory Southeast at Florida State University.
	How will the perspectives and experiences of families and the community be integrated into your planning process?	
	How will we ensure our named priority student groups are central to the planning process?	
<b>Establish Routines and Charge</b>	What is the charge for this team?	
	When and how often will this team meet?	
	How will the work of this team be communicated to the broader community, including sign-ups for summer programming?	
	What are the roles and responsibilities of each team member?	

\*Adapted with permission from [Mississippi Considerations for Summer Programming](#)